

Hosting conditions

A document from the mentor (Host Entrepreneur) addressed to sending Intermediary Organisations.

IN ONE LINE

We confirm no exchange without prior evidence that the participant may legally remain in Spain for the whole planned duration.

Mentor / Host Entrepreneur

The specific hosting entity and its contact person are identified in the confirmation document and in the Declaration of understanding and acceptance signed for each exchange.

VERSION 2.0 · REVIEWED AUGUST 2026 · EYE PROGRAMME

1

Why this document exists

The EYE programme carries no immigration status of any kind. Approval of an exchange on the platform does not entitle anyone to remain in Spain beyond what their own legal situation allows.

In practice we have received participants from third countries whose legal basis covered only part of the approved stay. By the time it is spotted, the person is already here and the options are bad for everyone.

These conditions exist so that this does not happen again. They do not add paperwork for its own sake: they remove a risk that falls on the participant and on us.

2

Division of responsibilities

Under the programme rules, the agreement between the participant and their sending Intermediary Organisation covers the legal implications of the project. Obtaining and maintaining the legal basis is the participant's responsibility, with the support of that organisation.

PARTY	RESPONSIBILITY REGARDING THE STAY
Participant	Obtain and maintain a sufficient legal basis for the whole stay. Report any change.
Sending Intermediary Organisation	Verify nationality and residence before proposing the candidate. Inform them of what they need. Assist them if any incident arises.
Intermediary Organisation on the Spanish side	Facilitate the relationship at destination. Where applicable, issue the hosting or support letter required by the consulate.
Mentor / Host Entrepreneur	Check the documentation before confirming. Host, mentor and accommodate during the confirmed period.

NATURE OF THE RELATIONSHIP

The relationship between the participant and this entity is one of **business collaboration and mentoring between entrepreneurs**, in accordance with the programme rules. It does not constitute employment, a traineeship contract or a provision of services. The participant is not subordinated, receives no remuneration from this entity and performs no productive work on its behalf.

3

What this entity does not do

Stated expressly, to avoid incorrect expectations:

- It has no legal mechanism to sponsor or process a participant's stay by reason of the EYE programme. No such figure exists in Spanish law.
- It does not act as a sponsoring entity, an employer, or the participant's legal representative before the Spanish authorities.
- It does not issue invitation letters or hosting letters. That document is a matter for the Intermediary Organisations. We do confirm in writing to the Intermediary Organisation that the participant is accepted and on what dates, so that it can issue whatever is appropriate.
- It does not provide legal advice on immigration matters.

4

Documentation required

In addition to whatever the programme platform requires. Failure to provide it in time will prevent the exchange from being confirmed or continued.

WHEN	DOCUMENTATION	RESPONSIBLE
Initial contact	Copy of the passport and, where applicable, the residence permit, both sides, with legible dates	Participant
Before confirming	Express statement of the intended legal basis for the entire stay and its expiry date	Participant and sending organisation
Before confirming	Declaration of understanding and acceptance, signed by both	Participant and sending organisation
Before booking the flight	Copy of the visa or authorisation already granted, where the planned stay exceeds what their current situation allows	Participant
On arrival	Count of days already spent in the Schengen Area during the previous 180 days	Participant
During the stay	Immediate notice of any change, refusal or expiry	Participant and sending organisation

ON THE TIMING OF THE FLIGHT BOOKING

We ask for the copy of the visa or authorisation **before the ticket is bought**, not before the trip. It is a precaution in the participant's own interest: cheap tickets are rarely refundable, and a late refusal means losing the money.

5

Duration of the exchange

- The confirmed duration **will in no case exceed** the duration of the evidenced legal basis.
- If the evidenced legal basis is shorter than the one requested, only the covered period will be confirmed — without prejudice to a later extension if a broader basis is

evidenced.

- Accommodation availability is confirmed for the same period and on the same terms.
- If the stay is split into blocks, the dates must be approved in advance by the Intermediary Organisation and notified to this entity before the hosting calendar is closed.

6

Expiry or loss of the legal basis

If during the stay the legal basis expires, is refused or ceases to be valid:

- 1 We will notify the participant and their sending Intermediary Organisation in writing, stating the applicable deadline.
- 2 We will recommend that the participant return to their country of residence before that date.
- 3 Once the deadline is reached without a valid legal basis, we will treat the exchange as ended and the accommodation will cease.
- 4 We will comply, where applicable, with our reporting obligations towards the competent authorities.

7

Commitment of the sending organisation

By proposing a candidate to this mentor, the sending Intermediary Organisation accepts that it:

- Has verified the participant's nationality and residence status.
- Has informed the participant of the legal basis required for the planned duration, and has provided them with the guide "Before you pack".
- Will not propose exchanges whose duration exceeds the legal basis the participant can evidence.
- Will sign the Declaration of understanding and acceptance together with the participant.
- Will assist the participant if any incident arises during the stay.

CONSEQUENCE OF NON-COMPLIANCE

We reserve the right not to accept future proposals from Intermediary Organisations that send participants without a sufficient legal basis or without the required documentation, and to report this to the programme contact point.

8

The reason

We have been hosting international participants for years and we want to keep doing so. That depends on maintaining an impeccable relationship with the Spanish authorities and on meeting the obligations that already bind us as an entity providing accommodation.

A single irregular situation could compromise our ability to host anyone at all, to the detriment of every future participant. And for the person affected the consequences are worse: a ban from entering the Schengen Area, and a risk to the residence permit they already hold.

This is not administrative rigidity. It is the condition for this programme to remain possible.

9

Related documents

DOCUMENT

AUDIENCE AND USE

Before you pack — Participant guide

For the candidate. A detailed explanation, with examples, of the stay requirements and the available routes. Downloadable from our website.

Declaration of understanding and acceptance

Bilingual. To be signed by the participant and the sending organisation before confirmation. Downloadable from our website.

This document

For the sending Intermediary Organisation. The mentor's hosting conditions.

This document sets out this mentor's hosting conditions. It does not constitute legal advice. Immigration rules may change; current information should be verified with the competent authorities. Document reviewed August 2026. Financial thresholds and country lists cited in the guide are updated periodically.